IMPLEMENTING PSYCHOMETRICS: <u>Clevry's 30-Day Checklist</u>

Below is a 30-day plan to help you successfully implement psychometric tests and ensure all stakeholders are happy with the decision:

Day1-5	Initial Preparation	Research and Select Psychometric Tests	
		Gain Stakeholder Buy-In	
		Training and Familiarisation	
Day 6 – 10 Day 11 – 20	Customisation δ Integration Pilot Testing δ Refinement	Customise Tests	
		Integrate with Existing Processes	
		Develop a Communication Plan	
		Pilot Testing Phase	
		Analyse Results	
		Refine Test Administering Process	
Day 21 - 25	Training δ Support	Training for Test Administrators	
		Candidate Support	
Day 26 - 30	Pilot Testing & Refinement	Full-Scale Implementation	
		Evaluation and Continuous Improvement	
		Stakeholder Review	

